Report No: 114/2016 PUBLIC REPORT

COUNCIL

11 July 2016

COMMUNITY GOVERNANCE REVIEW OF BARLEYTHORPE AND OAKHAM NORTH WEST – DRAFT RECOMMENDATIONS

Report of the Director for Resources

Strategic Aim: All				
Exempt Information		No		
Cabinet Member(s) Responsible:		Mr T C King, Leader and Portfolio Holder for Finance and Development		
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Ward Councillors	Oakham Nor	th West - Mr R Gale and M	Ir A Mann	

DECISION RECOMMENDATIONS

That Council:

- 1. Notes the results of the initial consultation;
- Approves the following Draft Recommendations for the community governance review of Barleythorpe and Oakham North West which will be subject to further consultation prior to being finalised:
 - i) That the existing Barleythorpe and Oakham North West parish areas are amended as reflected in Maps A-E;
 - ii) That a new Parish Council is created in the Parish of Barleythorpe;
 - iii) That the name of this Parish Council should be "Barleythorpe Parish Council"; and
 - iv) That the Electoral arrangements for the Barleythorpe Parish Council should follow the timetable provided at paragraph 7.2 below.
- 3. Approves the scope of the consultation on the Draft Recommendations set out in Section 8 of this report.

1 PURPOSE OF THE REPORT

- 1.1 At its meeting on 11 January 2016 the Council approved the Terms of Reference, timetable and scope of consultation for the Community Governance Review of Baleythorpe and Oakham North West. This report considers the responses to the first stage of public consultation with regard to guidance issued by the Department for Communities and Local Government and the Local Government Boundary Commission.
- 1.2 In order to comply with timescales set within statutory guidance and detailed within the timetable and terms of reference (Appendix A), the Council must publish draft recommendations which reflect the identities and interests of the community in the area under review and provide for effective and convenient community governance. The draft recommendations will be subject to a further period of consultation before being finalised.

2 BACKGROUND AND MAIN CONSIDERATIONS

- 2.1 The parish area of Barleythorpe currently has no Parish Council but operates a Parish Meeting. Historically, there has not been a sufficient number of electors in the Barleythorpe parish to form a Parish Council.
- 2.2 The parish area of Oakham has a Town Council comprising 12 town councillors covering four parish wards (Oakham North West/Oakham North East/Oakham South West/Oakham South East). Each Ward has around 2000 electors.
- 2.3 Barleythorpe is a parish in its own right and does not form part of the parish of Oakham. It is, however, situated within the Oakham North West Ward of Rutland County Council along with the North West Ward of the Parish of Oakham (Oakham Town Council).
- 2.4 In February 2015 Rutland County Council agreed that a Community Governance review be undertaken. The terms of reference for the Review were agreed by Full Council and published in January 2016; the initial consultation on these terms of reference commenced on 29 January 2016 and concluded on 29 April 2016. This consultation set out a number of options and requested respondees to indicate a preferred option and provide comments on the options. The results of the consultation have been considered as part of the draft recommendations.

3 INITIAL CONSULTATION

- 3.1 The Principal council has a statutory duty to consult
 - i) the local government electors for the area under review;
 - ii) any other person or body (including a local authority) which appears to the principal council to have an interest in the review.
- 3.2 The residents of Barleythorpe and Oakham North West were sent a letter and suite of documents inviting a response to the consultation. The suite of documents included the Terms of Reference for the review and a response form

- along with additional supportive information including maps and a frequently asked questions document.
- 3.3 The Parish Meeting of Barleythorpe, Barleythorpe Residents Group, Oakham Town Council, County Ward councillors, the County Council and other organisations were invited to submit comments on the terms of reference and the proposals contained within during the initial consultation period (29 January 29 April 2016).
- 3.4 The terms of reference along with maps and a frequently asked questions document were published onto the County Council's website and displayed on the notice board in the foyer of its main office.
- 3.5 A dedicated email address was set up to deal with any queries regarding the review.
- 3.6 Residents were given the option of responding via a SurveyMonkey electronic survey which could be accessed from the Council's Community Governance Website Page.
- 3.7 A Press release regarding the Review was issued on 7 March 2016. Another press release went out in April 2016 to remind residents that the Initial Consultation period was drawing to a close on 29 April 2016.
- 3.8 Consultees were asked to comment on and indicate a preference out of four options as detailed below:
 - 3.8.1 Removing the common boundary between the two parish areas so that the entire parish area of Barleythorpe is brought within the Parish of Oakham (Oakham Town Council's parish area). Any subsequent amendments to Oakham Town Council to accommodate an increased geographical area and increased electorate this would include reviewing and making provision for the number of councillors and wards within Oakham Town Council (Option 1);
 - 3.8.2 Amending the common boundary so that only properties in the new Oakham North development are brought within Oakham Town Council's parish area the 'old' properties would maintain their historic identity in a continued, but smaller, parish area of Barleythorpe (Option 2);
 - 3.8.3 Retaining the common boundary and reviewing the existing community governance arrangements for residents living in the parish area of Barleythorpe this would include reviewing the current electorate, the impact of future developments and the establishment of any new Parish Council covering the parish area of Barleythorpe (Option 3); and
 - 3.8.4 Retaining the common boundary and dividing the parish of Barleythorpe into two separate parished areas comprising of properties in the Oakham North development and properties situated in the 'old' Barleythorpe area respectively this would include reviewing the electorate in each of the new parished areas and the appropriate community governance arrangements for each area, which could include the establishment of a new Parish Council to cover the newly formed Parish Wards if appropriate (Option 4).

4 FINDINGS FROM THE INITIAL CONSULTATION

4.1 Responses to the consultation have been logged by the Corporate Support Team, each one has been given a unique reference number and logged on a spreadsheet to include the indicated preferred option and any comments put forward. A summary of the number of responses received and preferred options can be found in the table below:

	OPTION 1	OPTION 2	OPTION 3	OPTION 4	NO PREFERENCE	TOTAL
Barleythorpe Residents	11	11	124	8	5	159
Oakham Residents	32	28	44	14	7	125
Other/No Postcode or Address	0	0	4	0	5	9
Total	43	39	172	22	17	293

- 4.2 Out of 2000 successfully delivered consultation forms, the response rate was 15% (293). If these figures are split between the areas; 472 consultation forms were delivered in Barleythorpe and of these 159 (34%) responses were returned; where as for Oakham North West 1528 consultation forms were delivered and 125 (8%) responses were returned.
- 4.3 Out of all responses returned (293), 59% (172) indicated that option 3 would be the preferred option. The second most popular option from responses received was option 1, where 15% (43) of respondents indicated that this would be their preferred option.
- 4.4 The responses and comments received from the initial consultation can be viewed on the Community Governance page of the Council website.
- 4.5 The Constitution Review Working Group reviewed the Draft Recommendations at a meeting on 17 June 2016 and the following points were noted:
 - a) Possible changes to the Parish Boundaries were discussed to ensure that the boundaries were clear and identifiable and anomalies removed. Members requested updated copies of the maps, detailing the proposed amendments (as discussed in the meeting) and also that further information be included in the report to identify any possible consequences of changes to the boundary in terms of Planning Policy and the Local Plan, Highways and other identified consequences;
 - b) The two properties located on the Ashwell Road across from the Veterinary Centre could not be moved into Oakham North West as this would involve changing the Ward Boundary and this can only be done by the Local Government Boundary Commission for England (LGBCE). A request could be sent to the LGBCE at a later date.

- c) The group agreed that the second consultation should involve a letter being sent to all properties within the area under review. The contents of the letter should be kept to a minimum in order to minimise the costs, but should contain a cover letter with a map on the reverse and a response sheet. The cover letter should make reference to how and where further information could be obtained;
- d) Postage costs should be reduced by investigating alternative options for sending consultation letters;
- e) The maps and information should be circulated and displayed in public places to include the Library (and Mobile Library), Parish Notice Boards. Larkfleet Homes should be contacted to see if they would display in their Show Home.

5 DRAFT RECOMMENDATIONS

- 5.2 Under the legislation the Council must aim to ensure that community governance in the area under review:
 - a) Reflects the identities and interests of the community in that area;
 - b) Is effective and convenient.

When considering this, the Council must also have regard to the following key principals:

- i) The impact of community governance arrangements on community cohesion; and
- ii) The size, population and boundaries of any new local community or parish.
- 5.3 The Council must recommend the creation of a Parish Council should there be over 1000 local government electors (Section 94 of the Local Government and Public Involvement in Health Act 2007). There are currently 823 electors in the Barleythorpe Parish area (June 2016). The number of electors in the parish of Barleythorpe is increasing due to the housing development of Oakham North with a predicted electorate of approximately 2000 by the year 2022. Given the current size of the electorate and the projected increase in the population it is likely that the threshold for making the recommendation to create a Parish Council could be triggered before the Review is completed, or very soon afterwards.
- The response to the consultation did highlight some support for Options 1 and 2, which would have the result of amalgamating all, or part of the Parish of Barleythorpe with the Parish of Oakham. However support for these options was predominantly from Oakham North West Residents and so this option is not considered to be in accordance with the interests and sense of belonging to the Barleythorpe Community that has been put forward in submissions to the initial consultation by Barleythorpe residents.
- 5.5 The results of the consultation show that there was more support for Option 3 than each of the other options. The support for Option 3 was predominantly from Barleythorpe residents. Guidance states that in drafting recommendations the

principal council must consider information it has received in the form of expressions of local opinion, representations of local people and criteria set out in legislation. The submissions from Barleythorpe residents clearly evidence a sense of belonging to the Barleythorpe Community and a desire to have some control over local issues and improve community cohesion.

- During consideration of the responses to the initial consultation a number of consequential amendments to the Parish Boundaries were identified. Although Option 3 proposed that the existing boundary be retained, it is proposed that this review presents the opportunity to address the anomalies identified at this stage. The proposed amendments to boundaries will then be subject to the next stage of consultation.
- 5.7 The Guidance issued by the Local Government Boundary Commission for England states that boundaries between parishes "need to be, and be likely to remain, easily identifiable" also "A review of parish boundaries is an opportunity to put in place strong boundaries, tied to firm ground detail, and remove anomalous parish boundaries...it is important that principal councils seek to address parish boundary issues at regular intervals."
- 5.7.1 The areas reflected in Maps A E have been identified as being anomalous and it is suggested that the draft recommendations seek to address this by proposing the consequential amendments to the boundaries as detailed in the maps and described below.
 - i) Rutland County College Area Map (Map A)
 - Solid Blue Line Existing Barleythorpe Parish Boundary
 - Broken Blue Line Proposed Barleythorpe Parish Boundary
 - Blue Shaded Area Area of land moved to within new Barleythorpe Parish Boundary
 - Currently the boundary runs through the middle of the site that was Rutland County College.
 - The proposed amendment moves the boundary so that it follows the road and the whole of this area of land (shaded blue) is brought within the Barleythorpe Parish Boundary.
 - ii) Catmose College Area Map (Map B)

 Solid Orange Line Existing Oakham North West (ONW) Boundary

Broken Orange Line Proposed ONW Boundary

Orange Shaded Area Area of land moved to within new ONW Parish Boundary

Currently the Boundary line runs through the Catmose College Site.

- This is the only area where residential properties are affected.
 Currently some of the properties in Coleridge Way sit within the Barleythorpe Parish Boundary and some sit within the Oakham North West Parish Boundary.
- The proposed amendment moves the boundary in order to bring the Catmose College Site and all the properties in Coleridge Way within the Oakham North West Parish Boundary.
- iii) Hawksmead Park Employment Land (Map C)

Solid Blue Line Existing Barleythorpe Parish Boundary

Broken Blue Line Proposed Barleythorpe Parish Boundary

 Blue Shaded Area Area of land moved to within new Barleythorpe Parish Boundary

• Currently the boundary line runs through the middle of this site.

 The proposed amendment moves the boundary so that it follows the road (Lands End Way) and the whole of this area of land (shaded blue) is brought within the Barleythorpe Parish Boundary.

iv) Lands End Way Roundabout Area (Map D)

 Solid Orange Line Existing Oakham North West (ONW) Boundary

Broken Orange Line Proposed ONW Boundary

Orange Shaded Area Area of land moved to within new ONW Parish Boundary

- Currently the boundary line runs partly across the Lands End site.
- The proposed amendment moves the Boundary so that it follows the road up to the Railway Track and the whole of this area of land (shaded orange) is brought within the Oakham North West Parish Boundary.
- 5.7.2 As part of the second phase of consultation the suggested boundary amendments will be widely consulted on to include residents within the areas affected, land owners, developers, the relevant Academy Trust and Governors, the Barleythorpe Parish Meeting, the Barleythorpe Neighbourhood Forum Group and Oakham Town Council. Specific feedback and potential consequences of the suggested boundary changes will also be sought from Rutland County Council Planning Policy, Land Charges, Highways, House Naming and Numbering and the Education Department.
- 5.8 Taking into account the guidance, the statutory obligations and the results of the

consultation exercise, it is proposed that Rutland County Council makes the following draft recommendations for the community governance review of Barleythorpe and Oakham North West which will be subject to further consultation prior to being finalised:

- That the existing Barleythorpe and Oakham North West parish areas are amended as reflected in Maps A-E;
- ii) That a new Parish Council is created in the Parish of Barleythorpe;
- iii) That the name of this Parish should be "Barleythorpe Parish Council"; and
- iv) That the Electoral arrangements for the Barleythorpe Parish Council should follow the timetable provided at paragraph 7.2 below.
- 5.9 Should these draft recommendations proceed to final recommendation, the Council would decide on the number of Parish Councillors. There is no set method of calculation; however in deciding this the Council must have regard to the legal provisions and considerations below:
 - The number of Parish Councillors shall not be less than five (Local Government Act 1972 Section 16);
 - ii) When considering the number of councillors to be elected for the parish the principal council must have regard to the following factors under Section 95 (6-7) Local Government and Public Involvement in Health Act 20117:
 - The number of local government electors for the Parish;
 - Any change in that number which is likely to occur in the period of five years beginning the day when the review starts.
 - iii) The National Association of Local Councils suggests that the minimum number of councillors should be seven and the maximum 25.
 - iv) The pattern of existing Parish Council sizes in similar sized Parishes, the take up of seats at elections, any particular demands on the parish, the level of precept and service provision and other local circumstances that may be relevant.
- 5.10 Should these draft recommendations proceed to final recommendation, the Council would create a shadow parish council to prepare for the start of the Elected Parish Council. Leicestershire and Rutland Association of Local Councils (LRALC) would be employed on a consultancy basis to provide assistance and guidance to the Council in setting the precept for the first year, the formation and function of the Shadow Council in order to prepare for the handover to the "real" parish council in accordance with the timelines provided in the timetable provided at Section 7.
- 6 OVERVIEW OF IDENTIFIED IMPLICATIONS RESULTING FROM PROPOSED BOUNDARY AMENDMENTS

- 6.1 Street Naming and Numbering have confirmed that the proposed amendment shown in Map B would not change the address of the properties affected. All the properties in Coleridge Way currently have an Oakham address.
- Highways have confirmed that there are no identified implications from the proposed amendments to the boundary. Highways highlighted that Barleythorpe Parish will become responsible for the energy costs for all street lighting. This arises from the proposal that was agreed by Cabinet in March 2016, not from the Draft Recommendations.
- 6.3 Planning Policy provided the comments below:

There are a number of potential planning and housing implications from the proposed parish boundary changes and some initial investigation has been carried out, but so far the implications appear to be quite minor. Oakham and much of Barleythorpe already share a Planned Limit of Development which limits the impact of a parish boundary move. A more detailed check regarding funds held under section 106 agreements and other planning issues will be required to be undertaken during the consultation period and any implications fed back.

The effects of the Community Infrastructure Levy are likely to be minor although there is a slight emphasis towards regeneration in Oakham in the Infrastructure Project List. In any case, the Infrastructure Project List is subject to regular review.

The Local Plan Review and the Neighbourhood Plan covering Oakham and Barleythorpe are still being developed and can readily address the proposed changes in the Parish boundary. There is a possibility that a Barleythorpe Parish Council might wish to develop a Neighbourhood Plan in the future that covers just that Parish, but that might be the case whether or not the Parish boundary changed.

The residential properties which would transfer are a mix of market and affordable housing. The properties would move into an urban parish for affordable housing lettings and asset management purposes, but the impact would be limited as they are already generally regarded as being in Oakham from an operational perspective.

6.4 The Education Department have confirmed that there are no identified implications in respect of the proposed boundary changes for the Catmose College Site and provided the comment below:

"These proposals are unlikely to have any impact on Catmose College. Funding and admissions are not determined by such specific local criteria, so there will be no impact on them, nor on Catmose's 'catchment' area. If there are implications regarding utility bills as a result of the boundary changes, Catmose may wish to articulate its concerns at the consultation stage."

7 NEXT STEPS

7.1 The timetable below was approved by Council in January 2016:

TASK	Timescales (12 months - indicative)		
Terms of Reference presented to full Council	11 January 2016		
Desk research, information gathering	One Month January to February 2016		
Consultation - Submissions are invited and deadline for initial submission to be received by The Corporate Support Team at Rutland County Council	Three months January to April 2016		
Consideration of submission received – Draft recommendations are prepared	Two months April to June 2016		
Draft recommendations are published – further consultation commences	Three Months June to September 2016		
Consideration of submissions received – Final Recommendations are prepared	Two months September to November 2016		
Final recommendations published – concluding the review*	December 2016 / January 2017		
Council resolves to make a Reorganisation Order	January 2017		
Order Comes into effect	1 April 2017		

^{*}The Council will need to set a precept for the parish by December 2016.

7.2 The timetable below outlines the next steps should the draft recommendation to create a Barleythorpe Parish Council be approved and proceed to the final recommendations and Reorganisation Order:

TASK	Timescales		
Shadow parish established	From June 2017		
Establishment of Precept (Established by Council in consultation with shadow parish)	By December 2017		
Election of Parish Councillors (For one year term of office)	May 2018		
Establishment of Precept	Submit to RCC by December 2018		
Election of Parish Councillors (Four year term)	May 2019 (then every four years)		

8 CONSULTATION ON DRAFT RECOMMENDATIONS

- 8.1 In accordance with the original Terms of Reference and Timetable approved by Council on 11 January 2016 (Appendix A), there will be a further period of consultation on the Draft Recommendations should these be approved by the Council.
- 8.2 The consultation on draft recommendations will commence in July for a period of 8 weeks. This will give sufficient time for responses to be submitted to the Council and full consideration of those responses before the Final Recommendations are prepared in order to keep to the timetable.
- 8.3 A letter will be sent to all households within the area under review. The contents of the letter will contain a cover letter with a map on the reverse and a response sheet. The cover letter will make reference to how and where further information can be obtained.
- In addition to the residents within the affected areas, land owners, developers, the relevant Academy Trust and Governors, the Barleythorpe Parish Meeting, the Barleythorpe Neighbourhood Forum Group and Oakham Town Council will be consulted regarding the draft recommendation and particular attention will be drawn to the proposed boundary amendments.
- 8.5 Specific feedback on potential and actual consequences arising from the suggested boundary changes will also be sought from Rutland County County Council Planning Policy, Land Charges, Highways, House Naming and Numbering and the Education Department.
- The consultation on the Draft Recommendations will be publicised through a local media campaign, social media and the Councils website. Notices will also be displayed on the Notice Board at Rutland County Council's Offices and Oakham Library.
- 8.7 Barleythorpe Parish Meeting, Barleythorpe Neighbourhood Forum, and Oakham Town Council will be provided with full details of the Draft Recommendations and supporting documents for circulation to their members and the community and display on parish notice boards.
- 8.8 There will be a variety of methods to put forward views on the draft recommendations. Submissions will be welcomed from residents in the Barleythorpe and Oakham North West area, as well as other interested organisations and all submissions will be considered in reaching the final recommendations.
- 8.9 There will be the option to comment on the Draft Recommendations electronically through a Survey Monkey link.
- 8.10 There will be a dedicated email address for those wishing to respond to the consultation by this method (communitygovernance@rutland.gov.uk).

9 ALTERNATIVE OPTIONS

9.1 In January 2016 Council agreed to consult on the options detailed under

paragraph 4.6 of this report in order to obtain the views and representations of those affected by the review; which would then form the basis of the draft recommendations. The overall return rate was 15%, however 58% of respondents indicated that Option 3 was their preferred option.

- 9.2 The draft recommendation gives effect to the views of those local residents that responded to the consultation.
- 9.3 Alternative options were put forward as part of the original consultation process detailed in paragraph 3.6 above. 15% of respondents preferred Option 1; 13% of respondents preferred Option 2 and 7% preferred Option 4.
- 9.4 The draft recommendations put forward in this report have been informed by relevant legislation and guidance and reflect the responses received from the initial period of consultation. They are put forward as the most suitable way of achieving effective and convenient community governance, whilst retaining the identity of the area under review and protecting the interests of those that live within it. The recommendations will remain in draft, however, until submissions from the second phase of consultation have been considered in full and so are still subject to amendment.

10 FINANCIAL IMPLICATIONS

- 10.1 Advice has been sought from the Department for Communities and Local Government (DCLG) with regard to the Community Governance Review New Burdens Fund 2016-17. A response has been received which confirms that "it would not be possible for DCLG to fund a review where a Local Authority chose to conduct a review in the absence of a petition with the requisite number of local electorate signatures or in the absence of a neighbourhood forum demonstrating they had support evidenced by a passed plan".
- 10.2 The costs of printing and posting of consultation packs will be absorbed within existing Reprographics budgets.
- 10.3 There will be associated costs arising from legal advice and guidance in the development of the documents above.
- 10.4 Parish Councils have the power to levy a precept. The precept is a sum of money used to fund the Parish Council. It is a sum of money levied from each household and collected by the Council on behalf of the Parish Council from each household in addition to Council Tax paid to the County Council. The principal authority (RCC) would normally set the precept for the first year of the new council; this may be in consultation with those members that will make up the shadow council. In subsequent years it will be for the elected Parish Council to set its own precept based on the running costs of the council and the services it plans to provide for that year.
- 10.5 Leicestershire and Rutland Association of Local Councils (LRALC) will act on a consultancy basis in providing a report to advise on the creation of the Shadow Parish Council, should this be the final recommendation. The cost for this will be £315. Once the Shadow Parish Council has been created it is then eligible to become a member of LRALC and further advice and support will be provided

- within the Membership fee. This Membership fee can be raised from the Precept agreed by the Principal Council in the first year.
- 10.6 The cost of holding a contested election for any new councillors in 2018 will need to be assessed. This is currently predicted to be around £2000.

11 LEGAL AND GOVERNANCE CONSIDERATIONS

- 11.1 Under section 93 of the Local Government and Public Involvement in Health Act 2007, a Principal Council must comply various duties when undertaking a community governance review, including:
 - i) It must have regard to the need to secure that community governance within the area under review:
 - a) reflects the identities and interests of the community in that area; and
 - b) is effective and convenient.
 - ii) In deciding what recommendations to make, the Council must take into account any other arrangements, apart from those relating to parishes and their institutions:
 - a) that have already been made, or
 - b) that could be made for the purposes of community representation or community engagement in respect of the area under review.
 - iii) The Council must take in to account any representations received in connection with the review.
- 11.2 Under Section 100 of the Act, the Council must have regard to guidance issued by the Secretary of State. In March 2010 Communities and Local Government and the Local Government Boundary Commission for England Community Governance Reviews, published guidance on community governance reviews.
 - The guidance states that the Council must have regard to the need to secure community governance within the area under review; it reflects the identities of the community in the area and is effective and convenient.
 - The guidance also acknowledges that how people perceive where they live
 is significant in considering the identities and interests of local communities
 and depends on a range of circumstances, often best defined by local
 residents.
- 11.3 Section 94 of the Local Government and Public Involvement in Health Act 2007 states as follow:
 - i) If the parish has 1,000 or more local government electors, the review must recommend that the parish should have a council.
 - ii) If the parish has 150 or fewer local government electors, the review must recommend that the parish should not have a council.

11.4 The full Guidance on Community Governance Reviews issued by the Secretary of State for Communities and Local Government can be found at https://www.gov.uk/government/publications/community-governance-reviews-quidance.

12 EQUALITY IMPACT ASSESSMENT

12.1 An Equality Impact Assessment (EqIA) has not been completed as the consultation process and final recommendations are not expected to have any disproportionate impact on people with protected characteristics under equalities legislation.

13 COMMUNITY SAFETY IMPLICATIONS

13.1 There are no community safety implications.

14 HEALTH AND WELLBEING IMPLICATIONS

14.1 There are no health and wellbeing implications.

15 CONCLUSION AND SUMMARY OF REASONS FOR THE RECOMMENDATIONS

15.1 Retaining the existing parish boundary will retain the identity and protect the interests of the community in that area. This has been evidenced by the comments received from the residents who live in Barleythorpe who responded to the consultation indicating that they identify themselves with Barleythorpe in spite of the close proximity to Oakham. The creation of a Barleythorpe Parish Council will provide for effective and convenient local governance as it will allow residents in the area to have input in decisions which affect them and will ensure that the interests of the community are represented through the provision of services to meet local needs in order to improve the quality of life and community well-being.

16 BACKGROUND PAPERS

16.1 There are no additional background papers to the report.

17 APPENDICES

- 17.1 Terms of Reference and Timetable Approved Full Council 11 January 2016 Appendix A
- 17.2 Draft Recommendations Document Appendix B
- 17.3 Map A Rutland County College Area Map
- 17.4 Map B Catmose College Area Map
- 17.5 Map C Hawksmead Park Employment Land
- 17.6 Map D Lands End Way Roundabout Area
- 17.7 Map E Proposed Changes to Oakham North West and Barleythorpe Boundaries

A Large Print or Braille Version of this Report is available upon request – Contact 01572 722577.